

**Job Title:** Lead Foreman  
**Reports To:** Project Superintendent  
**FLSA Status:** Hourly, Non-Exempt

### Company Summary:

Brayman Construction Corporation is a leading heavy civil and geotechnical contractor with office headquarters in suburban Pittsburgh. Incorporated in 1947, Brayman has grown, diversified and evolved its construction services from a small bridge and concrete company to a large, nationally recognized provider of complex, heavy civil construction projects servicing both public and private sector clients throughout the Midwest and along the entire east coast. The Company has expertise in a wide variety of projects including large scale complex bridges, deep foundation, marine and dam construction and rehabilitation, complex and heavy steel erection and rehabilitation and demolition services.

### Job Summary:

The **Lead Foreman** will oversee and manage all craft personnel and ensure compliance with safety, quality, and quantity standards. The Lead Foreman will work closely with the Superintendent to ensure that they are always focused on quality and workmanship that meets the Company's standards.

### *Supervisory Responsibilities:*

- Trains and manages craft personnel on the assigned project.
- Oversees the daily workflow and assignments of carpenters.
- Provides constructive and timely feedback to personnel and the Superintendent regarding performance evaluations.

### *Duties/Responsibilities:*

- Oversees craft personnel on assigned project.
- Prepares work schedules as provided by superintendent to ensure efficient operations.
- Maintains knowledge of processes and equipment.
- Troubleshoots issues that arise and notifies superintendent.
- Notifies Superintendent of equipment, material, labor problems.
- Ensures that employees comply with applicable safety regulations, policies, and procedures.
- Ensures daily and weekly paperwork is completed and signed correctly.
- Performs the essential responsibilities of a Carpenter (construct, erect, install, and repair structures).
- Performs other related duties as assigned.

### *Required Skills/Abilities:*

- Excellent supervisory and leadership skills.
- Excellent verbal and written communication skills.

- Excellent organizational skills and attention to detail.
- Excellent time management skills with a proven ability to meet deadlines.
- Strong analytical and problem-solving skills.
- Ability to prioritize tasks and to delegate them when appropriate.
- Proficient with Microsoft Office Suite or related software to complete reports and logs.

*Education and Experience:*

- Minimum of 5 years of experience in Heavy Civil Construction.
- Minimum of 5 years supervisory experience.
- Minimum of 5 years carpentry experience.
- High school diploma or equivalent required.

*Work Environment:*

- Works both indoors and outdoors.
- Environment can be dirty and noisy.
- Wears appropriate protective clothing and equipment including gloves, ear protection and respirators when necessary.

*Physical Demands:*

- Lifting up to 50 LBS.
- Stands frequently and walks about the work areas
- Occasionally stretches up and across when completing daily tasks
- Squatting, crouching or kneeling may be required occasionally.
- Twisting the body or neck may be required occasionally.
- Bending is occasionally required to facilitate the lifting of items used daily
- Contact with skin irritants or water may occur during certain processes
- Repetitive hand and arm movements are required when operating machinery.
- The employee must be able to perform the physical demands of the job with or without reasonable accommodation.

*Special Note:*

This job description is presented as guidance only, other reasonable tasks or responsibilities as management sees necessary may be added to this job description in order to achieve satisfactory job performance by the team member.

Brayman Construction is a **drug and alcohol free workplace**. As a condition of employment, all Personnel will be required to submit to drug/alcohol testing when requested by the Company, including pre-employment, random, reasonable suspicion, post-accident and follow-up testing.

A **pre-employment drug and/or alcohol test shall be administered to all applicants/new hires** applying for employment for all positions and at all locations, including job sites, shop and yard, and the office.

Employment at Brayman Construction is contingent upon the successful completion of a **background check**. All new hires will be required to submit to a background check as a condition of employment.

***EEO Statement:***

Brayman and Affiliate Companies are Equal Opportunity Employers and all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, gender identity, age, national origin, genetic information, disability, veteran status or on any other basis prohibited by federal, state and local laws.

For a copy of the Company's EEO Policy Statement please contact EEO Officer, Nancy Reynolds, at 724-443-1533.